



THE PARISH CHURCH OF ST LAURENCE, LUDLOW

THE ORGAN USE BY VISITORS

The organ of St Laurence's is an historic one, dating back to 1764 (Johann Snetzler), 19th century (Gray and Davison) and 20th century (William Hill). It has undergone a thorough process of renovation twice since 1981. The instrument is costly to maintain, and has been the subject of several appeals.

We welcome the use of our organ by any accredited organist and would ask you to follow the accompanying guidelines.

1. Please contact the Parish Office – by phone (01584 872073) or by E-mail (office@stlaurences.org.uk), or by letter (The Parishes Secretary, 2 College Street, Ludlow, Shropshire SY8 1AN).
2. The Director of Music (Shaun Ward) will be contacted for clearance.
3. Arrangements will be put in hand for the organ to be made available on the date and time requested.
4. Permission will only be given for visitors to play the organ providing:
 - a) that this does not interrupt any service in progress, or any pre-arranged booking of the church i.e. a tour or rehearsal for a concert etc.
 - b) that levels of volume are kept to a reasonable level, and that the organ is not played at a loud or very loud level for more than short periods in deference to people who may be praying and to church stewards.
 - c) that the appropriate fee is paid. This is revised annually by the Churchwardens and Director of Music. Currently it is be £20 for the first hour, and £25 per hour for up to two further hours. This fee go towards the maintenance of this fine and historic instrument.

Following these guidelines, it is hoped that the visitor will enjoy a period of great pleasure playing upon one of the finest Parish Church organs in the country.

Shaun Ward
Director of Music

The Venerable Colin Williams
Team Rector

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FORM OF APPLICATION TO PLAY THE ORGAN

Date _____

I/We (Names) _____

Address; _____

Telephone; _____ E-mail; _____

would like to play the organ of St Laurence's Parish Church, Ludlow on the following date and time;

Date; _____

Time; _____

For a period of; _____(hours)
(The organ can be played for periods of 1 hour up to a maximum of three)

I enclose the appropriate fee; _____

(The charge is £20 TWENTY POUNDS for the first hour, to include use of instrument, electricity etc plus a substantial sum towards maintenance. The charge for each hour for up to two further hours is £25 TWENTY FIVE POUNDS, on a similar basis.

Please make out a cheque in favour of 'Ludlow PCC'. (This will be paid as a contribution to St Laurence's Parish Church Organ Fund.)

I have read the terms and conditions on page one of this document and agree to be bound by its contents.

Signed: _____

Date: _____

Notified to Director of Music _____ Verger _____ Stewards _____

Entered in Church Diary _____

Signed (for Parish Church Office) _____

Date: _____